Working With Actions

Adding Actions to an Target

You can add actions to an Target using two methods. Simply clicking on the name of an Action Type in the Actions Tab will add the Action to the Target after the currently selected Action in the Target. You can also use Drag and Drop to add actions to the Target. Using Drag and Drop enables you to place the new action with more precision.

The Target Tree view provides guide lines to indicate where the action will be dropped. In this example the action will be dropped as a child to the highlighted action, because the mouse is over the icon or name of the action.

In this example the Action will be dropped Before the action under the guide line, because the guide line indicators point down.

In this example the Action will be dropped After the action above the line, because the guide line indicators point up.

After the above Drag and Drop operations our Target looks like this :

Description	Enabled	Ignore Failure
▲ **T** Try	☑	
ⓘ Comment (Action dropped above line)	☑	
📁 Create Directory [ ]	☑	☐
ⓘ Comment (Action dropped below line)	☑	
▲ **C** Catch	☑	
🔴 Stop Run [Directory Failure]	☑	
E End	☑	

Moving Actions

Actions can be moved using Drag and Drop, or using the Arrow buttons on the Actions Toolbar.

You can also use the Ctrl+Arrow keys to move actions up and down or to indent/outdent actions.

Any Action (apart from Comment actions) can be a parent to other actions. When an Action has child Actions, it executes first, and then if it succeeds then the child actions execute.

Selecting Actions

The usual Windows selection rules apply, using the control and shift keys to select multiple actions. You can only select multiple actions at the same level in the tree.

Copying Actions

Actions can be copied and pasted using the clipboard, in which case the actions are pasted after the currently selected Action. You can also use Drag and Drop with the Control Key down to copy the dragged Actions.
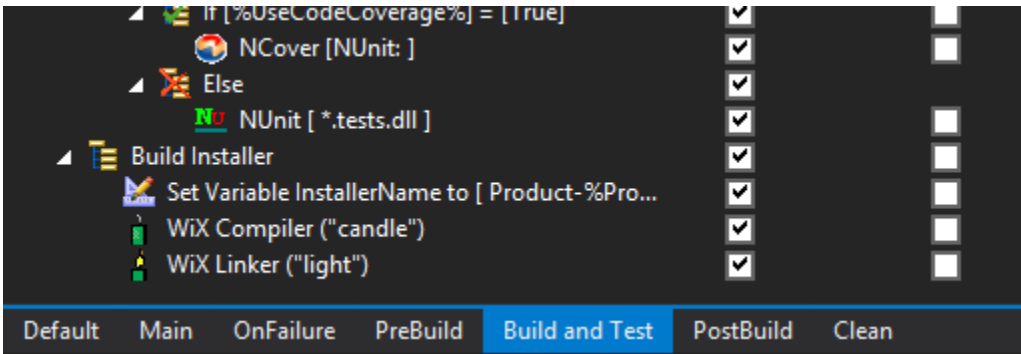
Deleting Actions

To delete an Action, select it and press the delete key, or use the Delete button on the Actions Toolbar.

Target Columns

You can select which columns are shown in the Target view by right clicking on any column header.

Columns

Action

Shows the underlying name of the action, such as "Action Group" or "List Iterator". Useful if you frequently rename

Enabled

Shows a checkbox allowing you to quickly enable or disable actions.

Ignore Failure

Shows a checkbox that specifies whether execution continues even if this action fails. See Ignore Failure.

Status

Shows a coloured bar indicating statuses such as "Completed" or "Error".

Action Hidden in Log

Shows an icon if the "Hide action from log" action property is set.

Action Has Script

Shows an icon if there is a script event attached to the action.

Action Has Condition

Shows an icon if there is an execute condition defined on the action.

Action Has Comment

Shows an icon if the action has text in the comment field.